**Information Technology and Information Management**

Information Management provides a framework of information services to Bridgepoint to support all aspects of the hospital and administration’s IT needs. Services provided include:

* Project management and implementation of information processing services
* Hardware and software set-up and management
* Software implementation
* Collaboration with Clinical and Business Partners for our Health Care Information System and related applications

Information Technology provides hardware and software support for technical applications across the whole hospital and adminstration, including:

* **Email / Calendar:** Bridgepoint uses MS Outlook for email and calendars.
* **Print/Copy/Fax:** We support Lexmark workgroup printers and Xerox multi-function printers (MFPs) for printing, copying and faxing.
* **Hardware & Software Management:** IT acquires, deploys, supports, maintains and disposes of hardware and software, including:
	+ Computers (desktop PCs, laptop PCs, UltraBooks, tablet PCs)
	+ Microsoft Windows operating system and Microsoft Office Suite (Word, Excel, PowerPoint)
	+ Malware protection (anti-virus/spam/spyware)
	+ Meditech, SAFER and CBord
* **Video Conferencing**
* **Audio Visual (A/V):** Most meeting rooms have a desk or wall phone and large flat-panel display or projector. Some larger meeting rooms have a conference phone with external microphones and desktop PC with monitor. Every patient unit has one mobile A/V cart with a desktop PC and projector.
* **Microsoft SharePoint**
* **Phone/Telecommunication:** We support land-line (desk) phones, wireless phones (except nursing handsets), BlackBerry pagers (numeric and alphanumeric), and audio conferencing.
* **Training:** We offer instructor-led training (usually in room A2.06C) and e-learning for the Microsoft Windows operating system, Microsoft Office (Word, Excel, PowerPoint), Cisco IP phones, and BlackBerry devices.

Information Management and Information Technology share space in the Administration Building next to the Hospital.

*Technology. like art, is a soaring exercise of the human imagination.*

*Daniel Bell*